

Continue

POWER OF ATTORNEY
FOR SALE OF REAL ESTATE

This Power of Attorney is made on
BETWEEN the Principal,
whose address is _____

Individually referred to as "I" or "We"
AND the Agent,
whose address is _____

referred to as "Us".
1. Grant of Authority. I appoint You to act as my Agent (called an attorney in fact) to do each and every act which
I could lawfully do for the following purposes:
A. To execute contracts, deeds, affidavits, survey affidavits, BSN, AR, 1099 and all forms and
documents required in connection with the sale of my real property located and
described as follows:
B. To attend the closing of title and deliver the deed, affidavits of this survey, affidavits, and
other closing forms and documents;
C. To execute in my full power all of the closing including but not limited to the registration,
payment and settlement of all adjustments, taxes, claims and encumbrances;
D. To receive all proceeds from the sale of the property, including any interest or
share in other mortgage payments;
E. To deposit in my name all of the funds received from the sale of the property after the payment
of all amounts due to me or others;
F. To do all acts that I might or could have done in the sale of the property.
2. Takes Effect Regardless of Disability. This Power of Attorney is effective now and remains in
effect even if I become disabled or incapacitated.
3. Signatures. By signing below, I acknowledge that I have received a copy of this Power of
Attorney and understand its terms.
Witnessed by: _____ (Seal)

STATE OF NEW JERSEY COUNTY OF _____ SS.
I, _____
personally came before me and stated to my satisfaction that this person (or if more than one, each
person)
is with the maker of the attached instrument, and
is the maker of this instrument in his or her own act.
RECORD AND RETURN TO: _____
Print Name and Title

THIS FORM IS NOT FOR SALE

FM-MPC-OIS-D01



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
OVERSEAS WORKERS WELFARE ADMINISTRATION



Please fill-out this form legibly.

OFW INFORMATION SHEET

FOR OFWA USE ONLY:
LAST PAYMENT OF OFWA CONTRIBUTION
OIR Number: _____
OIR Date: _____
Validity: _____
Verified by: _____

Date: _____

PERSONAL DATA

Last Name _____ First Name _____ Name Ext. (e.g. Jr., III) _____ Middle Name _____
Philippine Address: _____
House No. _____ Lot No. Block No. Phase No. _____ Street _____ Subdivision _____
Barangay _____ Municipality/City _____ Province _____ Zipcode _____
Contact No.: _____ E-mail Address: _____ Passport No.: _____
Birthdate: ___/___/___ Sex: _____ Religion: _____ Civil Status: _____
Highest Educational Attainment: _____ Course: _____

CONTRACT PARTICULARS

Name of Company/Employer: _____
Address: _____
Tel No.: _____ Jobsite/Country: _____
Position: _____ Monthly Salary/Currency: _____ Contract Duration: _____
Name of Agency (if applicable): _____

LEGAL BENEFICIARIES/QUALIFIED DEPENDENTS

Name	Relationship	Date of Birth	Address	Contact No./E-mail Address

I hereby certify that the above information is true and correct.

Signature of Worker

OFWA Center, 7th St. cor. F.B. Harrison, Pasay City 1300, Philippines . Tel No. 891-7601 to 24 Fax: 804-0638
24/7 Operation Center - Hotlines: 551-6641; 551-1560 . Website: www.ofwa.gov.ph

REV: 01



Form for passport application. Fields include: Name of Applicant (Last, First, & Middle), Date of Birth, Parental Information (Mother/Father/Parent), Date of Birth, U.S. Citizen?, Full Name of Current Spouse or Most Recent Spouse, Date of Birth, Place of Birth, U.S. Citizen?, U.S. Citizen?, Date of Marriage, Have you ever been widowed or divorced?, Widow/Divorce Date, Additional Contact Phone, Occupation, Employer or School, Height, Hair Color, Eye Color, Travel Plans, Return Date, Countries to be Visited, Permanent Address, Emergency Contact, and Status of your most recent passport book. Includes a section for citizenship evidence and a barcode.

If you plan to travel abroad, there's one identity document (ID) that you can't leave without: your passport. This travel document verifies your identity and citizenship, so you must bring it with you whenever you go out of the country. In the Philippines, the passport is issued by the Department of Foreign Affairs (DFA). If you're 18 years old or older, your passport will be valid for 10 years. If you're below 18, it will be valid for five years. Applying for or renewing your passport is simple, but it's easy to miss a step or two if you do not know what requirements are needed to get a passport. This guide will walk you through the requirements and procedures in applying for or renewing your DFA passport. Requirements for New Passport Application Adult Applicants If you're 18 years old or older and you're applying for a new passport, there are a few documents you need to present: Accomplished application form PSA-authenticated birth certificate on security paper (Note: The Local Civil Registrar copy is required if the PSA birth certificate is not clear.) Any of the following IDs: Social Security System (SSS) card Government Service Insurance System (GSIS) card Unified Multi-Purpose Identification (UMID) card Land Transportation Office (LTO) Driver's License (Note: Student Permit in card format is accepted.) For other accepted IDs, click here If you're a married female applicant using your spouse's last name, you will also need to present your PSA-authenticated marriage certificate on security paper or Report of Marriage. On the other hand, if you opt to retain your maiden name, you are not required to present a marriage certificate. Nevertheless, additional DFA passport renewal requirements may be requested from you. Minor Applicants If you're an applicant below 18 years old, the DFA passport application requirements include the following: Accomplished application form PSA-authenticated birth certificate on security paper (Note: The Local Civil Registrar copy is required if the PSA birth certificate is not clear.) School ID or Certificate of Enrolment containing the applicant's photo and the school's dry seal (if applicable) The DFA requires that all IDs to be presented must be readable and unaltered, and contain the same information as the documents presented for the application. You must present the original copy and photocopy of the required IDs and supporting documents during the scheduled appointment date. Also, be prepared in case the DFA requests additional supporting documents. If you're applying for a passport overseas, you may use your host government-issued IDs showing your Philippine citizenship, such as your Residence Card. How to Apply for a New Passport Once you've gathered the documentary requirements and filled out the forms, you're ready for the next steps of the application process. Set a passport application appointment online through the official DFA website. During the online appointment process, the system will only hold your slot for 20-30 minutes. If you don't finish your online application within that period, you may lose your slot. The appointment slots for new passport applications may be limited. For instance, if you're applying in June, the earliest slot you might find is late August, early September, or later. If you have a scheduled overseas trip, it's in your best interest to work on your application several months before your flight. Since the DFA doesn't allow walk-in applications, you could try scheduling an appointment in another branch if there are no available slots in the nearest DFA office. On the page titled Application Information, select "NEW" in the Application Type dropdown menu. Next, fill out the online application form. After completing the application form, pay the processing fee online. Regular processing costs P950.00 and takes 12 working days. Special processing costs P1,200.00 and takes six working days (within Metro Manila) or seven working days (outside of Metro Manila) to be completed. After paying the processing fee, you will receive a payment reference number through email together with the transaction receipt, a copy of your application form, and the passport application checklist. Print these documents on A4 paper and bring them on the day of your appointment. Go to the DFA on your appointment date with the required documents. Ideally, you should be at the venue 30 minutes before your schedule since the DFA won't accommodate late arrivals. Other Reminders: Follow the dress code. Earrings, necklaces, and colored contact lenses are not allowed during photo capturing. Minor applicants must be accompanied by either parent or an authorized adult companion. Requirements for Passport Renewal Application Adult Applicants Passport renewal is only necessary if you plan to travel. Unless you often travel overseas or intend to use your passport as your primary ID, you don't need to have it renewed every time it expires. The DFA recommends having a passport with at least seven to eight months of validity before your travel plans. That may entail renewing your passport at least 10 months before its expiration date. Here are the application requirements for DFA passport renewal: On the other hand, if you opted to retain your maiden name, you are not required to present a marriage certificate. Nevertheless, additional DFA passport renewal requirements may be requested from you. Minor Applicants just like the process for adult applicants, minor applicants are required to book an online appointment with the DFA before proceeding with the renewal process. Minors who are 7 years old or below must be accompanied by their parents, legal guardian, or authorized representative. Here are the documentary requirements for applicants below 18 years of age: You must present the original copy and photocopy of the required IDs and supporting documents during the scheduled appointment date. Also, be prepared in case the DFA requests additional supporting documents. If you're renewing your passport overseas, you may use your host government-issued IDs showing your Philippine citizenship, such as your Residence Card. How to Apply for Passport Renewal The steps for passport renewal application are similar to the passport application procedure, except for a few differences. Set a passport application appointment online through the official DFA website. On the page titled Application Information, select "RENEWAL" in the Application Type dropdown menu. Next, fill out the online application form. After completing the application form, pay the processing fee online. Regular processing costs P950.00 while special processing costs P1,200.00. After paying the processing fee, you will receive a payment reference number through email together with the transaction receipt, a copy of your application form, and the passport renewal checklist. Print these documents on A4 paper and bring them on the day of your appointment. Go to the DFA on your appointment date with the required documents. Ideally, you should be at the venue 30 minutes before your schedule since the DFA won't accommodate late arrivals. Other Reminders: Follow the dress code. Earrings, necklaces, and colored contact lenses are not allowed during photo capturing. Minor applicants must be accompanied by either parent or an authorized adult companion. Process Your Passport Application or Renewal Without the Hassle Your passport is an important document you should always bring with you when you travel. Whether you're renewing your passport or applying for a new one, be sure to follow the steps above to avoid the hassle. Remember, you must schedule your application months ahead of your trip to prevent unnecessary delays. If you need a copy of your PSA birth certificate or marriage certificate for your passport application or renewal, you can process it in person through the nearest Census Serbilis Center. If you prefer to order a copy online, PSAHelpline.ph offers a hassle-free online application process! All services are by appointment. Please book your appointment at appointment.vancouverpcp.org. NOTE: All clients must fill up and submit the Health Declaration form on-site when availing services at the Consulate. IMPORTANT REMINDERS The Philippine Passport is at all times the property of the Republic of the Philippines. It must be surrendered upon demand by an authorized representative of the Philippine Government. Alteration, addition, or destruction of contents is strictly prohibited. Any unauthorized change will render a passport invalid and will have accompanying penalties. Using the passport as collateral is against the law and will automatically render the passport cancelled. The information provided in the passport application form must be true and correct. The documents that will be submitted should be complete and authentic. Under the law, making false statements in the passport application form, furnishing falsified or forged documents in support thereof are punishable by law. BEFORE APPLYING FOR A PHILIPPINE PASSPORT: All applicants should secure an online appointment when applying for a passport (one appointment per applicant). Families should book an appointment for each family member including minors. The public is advised to secure their passports prior to booking their flights. Flight bookings should ONLY be made if passports are still valid for at least six (6) months. Confirmed appointment is required for all applicants. Applicants are reminded to be at the Consulate or consular outreach venue earlier than 10 minutes on their selected date and time of appointment. Personal appearance is required for all applicants. Prepare all the originals and photocopies of the documentary requirements for passport application. Please come in proper business attire (with collar and sleeves). Applicants will be required to take off their eyeglasses, contact lenses and/or facial piercings (on the nose, eyebrows, lips) during photo, biometrics and data capture. Jewelry such as earrings/ear piercings and necklaces are also not allowed during photo capturing. Facial expression should be neutral (no heavy make-up, eyeliner or false eyelashes) with mouth closed. Ears should be made visible and forehead must be cleared (bangs/hair fringes should not cover forehead or touch the eyebrows.) AFTER APPLYING FOR A PHILIPPINE PASSPORT: Approximate processing period is 8 to 10 weeks after application. Check if all the data on the new passport are correct and affix your signature on page 3 of the passport before leaving the Consulate. For minor applicants 13 years old and above, immediately affix the signature on the third page of the passport booklet upon receipt of the passport. For minor applicants 12 years old and below, leave it blank. Passports unclaimed after one hundred and eighty (180) days will be cancelled per Department Order No. 37-03. Do not staple anything on the passport booklet especially the covers as it may damage the electronic chip and render the e-passport unreadable. Personal appearance is required for all passport applicants. Applicants are also required to book an appointment online. Book Now Date modified: March 20th, 2022 Aug 16, 2022 Aug 12, 2022 Aug 11, 2022 Aug 10, 2022 Aug 10, 2022 Aug 4, 2022 Aug 3, 2022 Jul 29, 2022 ► View More

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