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How to Write NYSC Permission Letter With Samples Every Corps member is entitled to two weeks leave, which can be taken once (two weeks), or twice (one-week). The NYSC leave is created to allow corps member gather the necessary supplies they would need for that national assignment at their Place of Primary Assignment. So once you've completed your 21days at the NYSC orientation camp, you can write a permission letter to the NYSC board to allow you to leave the camp for either one week, or two weeks.

**Read Also:How to Write NYSC Reposting Letter With Samples** However, you'll need to know how to construct a proper permission letter for it to be approved. Keep in mind that, you're now a graduate, and with that in mind, the NYSC board will not approve any poorly written letter. Therefore if you want to land your NYSC leave, you'll need to know how to properly write the NYSC permission letter. Luckily for you, I'll be showing you how to do so in this post.

**Information Guide Nigeria**Why do I need to write a leave letter? The NYSC leave letter is mandatory if you wish to travel anywhere after your orientation course at the NYSC camp. The NYSC leave letter must be written to the NYSC state coordinator; through your Zonal Inspector; through your local government inspector; and through the head officer/employer at your place of primary assignment. These offices must approve of your leave letter before you can embark on your travel. There are two types of leave you can apply for, they include:NYSC Permission Letter One week leaveTwo weeks leaveCorps members are allowed to apply for a maximum of 2 weeks leave during their one year service. So the decision is yours if you wish to apply once or utilize the leave twice.

For example, if you apply for a one week leave, you still have the option of applying for another one week leave. However, if you apply for two weeks leave, then the NYSC board will no longer approve any leave for you. **Read Also:How to Verify NYSC Exemption Certificate**How to Write and Submit your NYSC Leave LetterTo apply for NYSC leave, you must first complete the 21 day course at the orientation camp. Upon successful completion of the orientation course in camp, the NYSC state coordinator will post you to your Place of Primary Assignment (PPA) where you will serve the remainder of the year.To apply for the NYSC leave, report to your PPA and your Local Government Inspector (LGI) for documentation. After getting accepted by your PPA, write a leave letter for either two weeks or one week and submit the letter to your LGI together with your acceptance note from your PPA.If your leave letter is written properly, your application for leave will be granted. However, if the letter is written poorly, then your LGI won't approve of you to travel. Hence, it is important that you know how to properly write the NYSC leave letter.

**Read Also:How to Get to NYSC Camp** Iyana IpaiaNYSC Leave Letter FormatSee sample of the NYSC leave letter, and also samples of a well written leave application.(Your PPA address)The State coordinator,NYSC (Your State of deployment)Through:The Zonal InspectorThrough:Npower RecruitmentThe Local Government InspectorThrough:(Your PPA head),Dear Sir,PERMISSION TO TRAVELI (full name) with state code No. I wish to seek your permission to travel for two weeks, from (starting date) to (return date) to enable me bring back my properties left at home in order to settle down properly for work at my Place of Primary Assignment.Thanks for your consideration.Yours faithfully,SignatureNameJAMB ResultState codePhone numberRead Also:How to Dress to NYSC SecretariatNYSC Leave Letter SampleBelow is a written sample of a proper NYSC leave letter.Gabo Secondary schoolPMB 101, Isukwuato L.G.A,Abia State, 17th September, 2022. The State Coordinator,NYSC, Abia,Through:Migrate to MTN Beta Talk2022with300% Bonus AirtimeThe Zonal Inspector,NYSC, Ohafia,Through:The Local Govt Inspector,Isukwuato,Through:The Principal,Agbo Secondary,SSclisukwuato, Abia State,Dear Sir,APPLICATION FOR TWO WEEKS LEAVEI, Monday Udsoh with State code number: AB/18B/036, posted to Gabo Secondary School, Isukwuato Local Government, Abia State, hereby write to apply for two-week leave.The aforementioned leave will enable me to travel home and bring back my leftover luggages and other important materials needed for effective National Assignment.If my application is granted, I would leave on September 19th, 2018 and return on October 3rd, 2022.WAEC ResultI shall be grateful if my application is favourably considered. Thank you as in anticipation of your cooperation. Yours Faithfully Your SignatureMonday UdsohAB/18B/03608087216634Read Also:How to Correct Your NYSC Name!Important Information About the NYSC Leave LetterWhen applying for the NYSC leave, take note of the following:Do not travel immediately after submitting your leave letter. You are expected to wait until your application is approved.Ensure that you have completed your NYSC documentation at your PPA before submitting your application letter.How to Activate NIN on Mtn, Airtel, Glo, 9mobileThe leave application letter must be submitted to the NYSC state coordinator in your state of deployment, through your local government inspector or zonal inspector.Do not stay more than the allocated period during your leave.Check and Confirm: How much is Dollar to Naira Today Pounds to Naira Today [Recipients Name][Their Title/Position][Organizations Name][Organizations Address][City, State, Zip Code]Dear [Recipients Name],I am writing to formally grant permission for [Travelers Name], [Your Relationship to the Traveler], to travel to [Destination] from [Start Date] to [End Date] to attend a wedding. This event is significant as [describe the relationship or importance of the wedding],[Travelers Name] will be staying at [Accommodation Details] and will be accompanied by [Name(s) of Companion(s), if any]. I have ensured that all necessary arrangements are in place for a safe and organized trip.Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or clarification.Sincerely,[Your Signature (if sending a hard copy)]Your Printed Name[Engage with Us]Have you ever written a letter of permission to travel for a wedding? Do you have additional tips or experiences to share? Leave a comment below and let's discuss the nuances of creating effective travel permission letters.**Answer:** A letter of permission to travel for a wedding is a formal document that grants an individual permission to travel to a specific location to attend a wedding ceremony. It is typically required when someone needs to travel internationally or within a country where travel restrictions are in place, and they want to ensure they have the necessary authorization to attend the wedding.Q: Who may need a letter of permission to travel for a wedding?Answer: Individuals who may need a letter of permission to travel for a wedding include those who are traveling internationally, especially if they require a visa to enter a foreign country.Additionally, if there are travel restrictions in place, such as during a pandemic or due to political reasons, individuals may need this letter to demonstrate their purpose of travel and obtain the necessary permissions.Q: How can I write a letter of permission to travel for a wedding?Answer: When writing a letter of permission to travel for a wedding, it's important to include the following information:Your name and contact detailsThe purpose of the letter and the reason for travel (attending a wedding)The destination and date of the weddingYour relationship to the person getting marriedYour willingness to take responsibility for any financial obligations or arrangements during the tripAny additional information that may be required, such as proof of wedding invitation or details of accommodationsQ: What should be included in the letter of permission to travel for a wedding?Answer: The letter of permission to travel for a wedding should include the following key elements:Date of the letterYour full name, address, and contact detailsThe recipients name, address, and contact detailsA salutation addressing the recipientA clear and concise explanation of the purpose of the letter (traveling to attend a wedding)The date, time, and location of the weddingYour relationship to the person getting marriedAssurance of your intention to comply with any travel regulations or requirementsA statement of responsibility for any financial obligations during the tripA closing phrase expressing gratitude and a signatureQ: Is a letter of permission to travel for a wedding legally binding?Answer: No, a letter of permission to travel for a wedding is not a legally binding document in itself. Its purpose is to provide evidence and support for your request to travel for a specific purpose, which is attending a wedding.The legality and enforceability of your travel will depend on the laws and regulations of the country or region you are traveling to, as well as any applicable travel restrictions or requirements.Q: Can a letter of permission to travel for a wedding be used for visa applications?Answer: Yes, a letter of permission to travel for a wedding can be used as supporting documentation for visa applications. It helps demonstrate the purpose of your travel and provides additional information about your connection to the event.However, its important to note that visa requirements vary by country, and you should consult the specific guidelines and requirements of the country you intend to visit to ensure you submit all the necessary documents for your visa application.Q: Are there any specific phrases or wording that should be used in a letter of permission to travel for a wedding?Answer: While the content of the letter may vary based on individual circumstances, it is important to use clear and professional language throughout the document. Here is an example phrase you can include in the letter:I am writing this letter to request permission to travel to [destination] to attend the wedding of [persons name] on [date]. As a [relationship to the person getting married], I am honored to be invited to this joyous occasion and would like to express my commitment to fulfilling all necessary travel requirements and obligations. I've written numerous permission letters and am here to share a detailed guide, including a customizable template and personal tips, to help you create an Access the perfect template for securing school venue permission. Craft your request effortlessly and make your event a success! When it comes to writing a permission letter to use property, I've found that a structured and personalized approach makes all the difference. Whether it's Elevate your professional development with our conference attendance request template. Secure approval and enrich your skills! Gain early departure approval with our school permission letter template. Smooth the process and reclaim your time efficiently! In this article, I'll share a step-by-step guide on how to write an important for corps members to seek official permission from the NYSC State Coordinator or the Director-General before traveling, especially for occasions like weddings or family gatherings. This ensures compliance with NYSC regulations, and failure to do so can result in sanctions including extension of service or decamping.While serving, you're more to have a reason to travel at least once before the end of your NYSC year.Generally, on public holidays such as Christmas, Eid-Kabser, etc., corps members may travel usually without informing the authority of their departure to their families. However, if there is a need to travel on other occasions such as for weddings, family engagements and similar other gatherings, there is a statutory need to seek official permission.Meanwhile, corps members are thrown into confusion because they may not know where to turn to. Do I have to seek permission to travel from my PPA, organization, company or boss? Do have to get permission from the state coordinator, zonal inspector (ZI), etc.? Or both parties must consent to my travelling?This post will answer your questions with formidable official references. You will also be guided on the terms and conditions for such a request and the format the letter should take.**Recommended:Steps to Process Germany Job Seeker Visa Without Offer Letter**Corps Members Must Seek Travel Permission From the State CoordinatorsThe offices, statutorily recognized to give permission to any serving corps to travel are two:the office of the Director-General or NYSCthe office of the NYSC state coordinator.In fact, the guideline for stakeholders participating in the NYSC strictly instructs as follows:Employers and corps members should note that permission to travel out of the State can only be granted by the State Coordinator.The Director-General of the National Youth Service Corps (NYSC), as usual, tells corps members that only the service, not their employer has the right to grant them a travel permit to embark on any journey away from their places of primary assignment.In his words,It is only the NYSC State Coordinator that can permit Corps Members to travel within Nigeria while for any Corps Member who wishes to travel outside Nigeria, it is only the DG that can give permission for such a journey.**Recommended:When Will NYSC Relocation Letter Be Uploaded?**What Punishment Await Corps Members Who Travel Without State Coordinator's or DG's PermissionThe Director-General of the National Youth Service Corps has stated that travelling out of camp or places of primary assignment without obtaining permission remains an offence.With that said, the punishment for leaving the camp without permission is the same as the sanction for leaving PPA without the right permission from the state coordinator or the Director-General.Going through the NYSC During-Orientation Offences and Punishments, if you leave the camp or PPA without rightful permission, you may be tried by the Camp Court and, if found guilty, be liable to be decamped and sent out of camp, you may only be allowed to come back for service by joining the next batch for the orientation exercise.Similarly, item 3 of the NYSC: 10 During-Service Offences and Sanctions, brings in, the travelling of corpsers out of PPA including going abroad during the NYSC year.As such, you're not expected to travel outside Nigeria while serving. However, if there is a true need to embark on a journey overseas, you can only go with the written permission of the Director-General.Otherwise, you may be tried by the Corps Disciplinary Committee and, if found guilty, be liable to extension of service without pay, for double the period of absence.**Recommended:Will It Affect NYSC? ND/NCE Course Different From HND/BSC**Conditions Applicable to NYSC Travel Permissions and LettersHaving stated that the permission letter to travel must be directed to the state coordinator, (if your destination is within Nigeria) or the Director-General of NYSC (if the destination is outside the country), it should be noted further as follows:Each corps member is entitled to a maximum of two weeks leave or travel permission for the entire service year. In other words, for the 12 months of your clarian call, you're only allowed to leave your place of primary assignment, on approval, for just two weeks at most and altogether.Hence, you may bid for this 2-week leave at a go and you may break that into two. If broken into two, the first will be approved for one week and the other for a week as well.The permission request letter will be addressed to all parties concerned. These parties include your boss at the PPA, the Zonal Inspector of the local government of your PPA and the state coordinator (if within the nation) or the Director-General inclusive (if outside the country).Approval must surely be given by the state coordinator or DG and communicated to you by your Zonal Inspector or LG Inspector before you embark on the journey.**Recommended:After NYSC Relocation Letter, What Next?**Nature of NYSC Travel Permission Request Letter and SampleIn order to write the letter requesting your leave from the PPA, below is a sample you can follow.Address of Your PPALOCAL Government Area of Your PPA State of Your PPADate The State Coordinator,NYSC, State Your PPAThrough:The Zonal Inspector,NYSC, LGA of Your PPAThrough:The Local Govt Inspector,Town of Your PPALGA of Your PPAThrough:The Title of Your Boss e.g The Principal/The Name of the SchoolLGA of Your PPADear Sir,APPLICATION OF A WEEK LEAVEI, Ajetunmobi Kabere Omonla, a corps member posted to the PPA named above write to seek your permission for a week leave of absence from my primary place of assignment.The leave is necessary for me, in order to travel to my state of origin and partake in my long-planned wedding coming up Saturday 30th October, 2021. At the same time, with this leave, I would be able to bring my possessions necessary for a smooth service year. The leave will be, if granted, between Wednesday 27th October, 2021 to 2nd November, 2021.Please find other information about me below:Call-Up Number: XXXXXXXXState Code: XXXXXXXXState of Origin: KwaraI shall be grateful if my application is favorably considered. Thank you as I anticipate your approval.Yours faithfully,Your SignatureAjetunmobi Kabere OmonlaPhone NumberNEED a guide, update, or answer on something? You can spend just #1000 to get professional answers and guides.Click here to request Mr. Techie's INSTANT REPLY.HELP SOMEONE:People would appreciate it if you could just share this post with them on Facebook,Twitter,WhatsApp,etc.Use the share icons below for your convenience.**Best Related Posts** Do you seek to leave the NYSC Orientation Camp on a temporary basis? You will need to write an official exeat letter seeking permission from the NYSC State Coordinator. In this article, we provide you with a sample and guide on how to write an exeat letter.NYSC Exeat LetterAn exeat letter is simply a letter of permission allowing an NYSC member to leave the NYSC Orientation camp. The NYSC orientation camp is a 21-day exercise to train corp members for the demands of the service year. You can only seek to leave the orientation camp before the end of exercise only on health grounds. And as such, you must attach a medical report showing you are not fit for the orientation activities.The exeat letter is a formal letter written to the State Coordinator through the Camp Director, Head of Camp Clinic, Head of Platoon Instructors and your Platoon Instructor.It always has the title, Application for an Exeat on Health Grounds. You must explicitly state your name and state code, as well as your health challenge that demands urgent attention (with an attached medical report). Also included in the exeat letter is the duration of your stay out of the orientation camp and the location you are going to for the necessary treatment.You must also attach photocopies of your certificate format, bank form, and doctors report.Make sure you sign with your full name and include your phone number.**Note:**Note that the NYSC Bye-Laws state:Not leave orientation camp or absent himself from any official activity without the written consent of the State Coordinator but when absent from his duties on account of illness, ensure that such absences is covered by an Excuse Duty Certificate issued by a medical doctor then on duty at the camp.Any member who leaves the camp without the permission from the State Coordinator shall be tried by the Camp Court and, if found guilty, be liable to be decamped and sent out of camp.The member shall only be allowed to come back for service by joining the next batch for the orientation exercise.You, therefore, need to write an exeat letter if you must leave the NYSC Orientation Camp.**Other Reasons to Leave the NYSC Orientation Camp**1. Leaving Camp for Bank and Related IssuesThe process for leaving camp for bank issues is straightforward. You only need to compose a letter. That is what NYSC expects. This letter serves as your official application for an exeat.You may sometimes be required to visit a bank branch in order to register for your BVN and facilitate your account opening process. This usually takes a few hours.This type of exeat letter is addressed to your platoon officer.**Note** that corps members going out of camp are to be fully kitted.2. Leaving Camp for your Graduation or Call to BarThis is a legitimate reason to exeat the NYSC orientation camp. You must write an official exeat letter, as described above, to your state coordinator through the aforementioned officers.Make sure to state the reasons for leaving and the duration of the exercise. Also, submit the accompanying documents.**How to Write an NYSC Leave Letter**After finishing the 21-day training at the NYSC orientation camp, you may opt to return home to get provisions before going back to your Place of Primary Assignment (PPA). Corps members typically seek leave shortly after completing the 21-day camping experience at the NYSC orientation camp. It will allow them to gather the items they will need before travelling to their primary assignment.You will need to officially apply for leave by writing a leave/exeat letter.If you want to travel following your orientation course at the NYSC camp, you must write an NYSC leave letter. The NYSC leave letter must be addressed to the NYSC State Coordinator through your Zonal Inspector, your Local Government Inspector, and the head officer or employer at your place of primary assignment. Before you can depart on your trip, these offices must approve your leave letter.To apply for NYSC leave, go to your PPA and your Local Government Inspector (LGI) for documentation. After being accepted by your PPA, write a leave letter for two weeks or one week and submit it to your LGI along with your PPA acceptance note.Format of an NYSC Leave LetterSee the format of the NYSC leave letter:Your PPA AddressDate. The State Coordinator,NYSC State.Through:The Zonal Inspector Zonal Office.Through:The Local Government Inspector, Local Government.Through:The Head of Your PPA, or Supervisor,(Address of your PPA)Sir,Application for Permission to TravelI (full name) with state code I wish to request permission to travel for two weeks, from (beginning date) to (return date), in order to bring back my properties left at home and settle down properly for work at my Place of Primary Assignment.Thank you for your favorable consideration.Yours faithfully, (Sign)Full nameState Code Phone Number.Dear Sir,Heading: Permission To Temporary Exit the NYSC Camp.Body: I, Jonathan Ben Ikehide with the state code number DD/88H/3412 and the call up number NYSC/LLD/2024/012233 is writing to seek your permission to temporary exit the NYSC orientation camp.I was told by officials at my bank that I have to go to their branch in to set up for my bank verification number to expedite my account registration. The task will be finalized under one hour, and I will return to camp on the same day. The National Youth Service Corps (NYSC) is a programme established by the government of Nigeria to ensure graduates participate in building the country. Graduates are enrolled in the programme for one year. Knowing the preferred NYSC request letter format is essential if you wish to be posted to a specific organisation.The National Youth Service Corps logo. Photo: @National Youth Service Corps - NYSCSource: UGCAn NYSC request letter is a formal document. This means the NYSC request letter format you use should be formal and portray the seriousness of your intent to be posted to a particular firm. Read on to learn the required format in 2022.An NYSC letter of request is a formal document that a corps member writes requesting the NYSC officials to post them to a specific organisation. It is also written when one desires to change their place of primary assignment (PPA).How to write an NYSC request letterAs you learn how to write a request letter to NYSC below, remember the board officials may accept or reject your request. Even so, ensure you give it your best shot. The NYSC request letter format closely resembles that of the regular formal letter. Below is a list of the key components that you should include.Heading>Your addressThe heading contains your address, followed by the date. This information is used as a return address if the letter is not delivered to the intended place.Recipients addressThe recipient's address is the second aspect you must include when learning how to write a request letter for NYSC. It should be as complete as possible to get to its destination.Since your recipient is the corps board, your document should be addressed to The NYSC State Coordinator. Ensure you skip a line after the heading and before the recipients address to separate them.SalutationThis is a formal greeting. It should begin with Dear (Persons name). As you learn how to write an NYSC PPA request letter, you should include the persons title if you know it.A person typing on a laptop. Photo: pexels.com, @cottonbroSource: UGCThis is the flesh of your document. It should be simple and straightforward. Ensure you justify your reasons for wanting to join a particular firm in a few sentences. Skip a line between paragraphs.The complimentary closeThis refers to a short and polite remark to end your letter. Ensure you capitalise the first word of your closing, add a comma after the closing, and leave about four lines for your signature before typing your name. Your signature should be in blue or black ink.If you have enclosed documents, type the word Enclosures one line below the listing. Ensure you attach all enclosed documents before sending the document to the relevant authorities.SampleNow that you have learned how to write a request letter for NYSC posting, check out the sample below.Adaeze Abubakar,907645, My Street,Ilassan Lekki, Lagos 105102,25th January 2022.The NYSC State Coordinator90987 Hammaruwa Way, PMB 1058 Ialajo, Taraba State.Dear Sir,RE: REQUEST FOR TRANSFER TO SALTED COMPANY NIGERIA LIMITEDI am an NYSC member, Adaeze Abubakar, with the Call-up number, NAU/2021/11078 and state code AB/20A/1136. I hereby request the opportunity to work at Salted Company Nigeria Limited. I believe I will be helpful and useful to the organisation.I appeal to your consideration on my request.I await your kind response.Yours faithfully,(Insert signature)Adaeze Abubakar.TipsIt is best to write a letter on behalf of the organisation you wish to work for and have it signed and stamped by the organisation. An NYSC request letter for a corp member from an employer increases the likelihood of your document being accepted by the board. Always use formal language and proofread your letter to correct typos, grammar, and spelling errors.Always use A4 paper letter size.Your letter must be clear and straight to the point. The body should be short.Always use a persuasive writing style.We live in the digital era, so type your document instead of handwriting it.The National Youth Service Corps is a scheme or programme created by the Nigerian government to include Nigerian graduates in developing their home country. What is the main purpose of NYSC?The main purpose of the programme is to teach the spirit of selfless service to the community among young people and to emphasise the spirit of oneness among all Nigerians, regardless of their social or cultural background.The benefits include the creation of a cordial relationship between the Nigerian government and the youth, sensitisation of national and civil values among youth, and gaining real-world experience in various fields of interest.The NYSC request letter format closely resembles the typical formal letter. You can write one to request the NYSC board to post you to a specific firm or organisation.**READ ALSO:** 20 local governments in Lagos State and their headquarters,Legit.ng recently published a list of the local governments in Lagos State and their headquarters. Lagos state is among the states with the highest population in the country.The state is divided into 20 local government areas to ensure public resources and government services reach the ordinary citizen. A local government council heads each local government. Source: Legit.ng

**Nysc letter of permission to travel. How do i write a letter of permission for my wedding. How to write nysc permission letter to travel for wedding 2021. How to write nysc permission letter to travel. Nysc permission to travel letter sample. How to write nysc permission letter to travel for wedding after. Nysc permission to travel letter format. How do i write a letter of permission for an event.**